Little Free Libraries

For the People, By the People

4 Steps for Bringing Little Free Libraries to Your Community

1 MAPPING

- Decide how many Little Free Libraries you want in your community and where they should be located.
- Things to consider:
 - Visibility: It should be easy to see.
 - Accessibility: It should be easy for people of all abilities to reach.
 - Traffic: It should be in a place where people pass by, whether on foot or by car.
 - Need: It should increase access for people who can't always get to the library.

Tip: Prioritize areas with relatively limited access to a library.

2 CONSTRUCTION

- The structures need to be designed, constructed, and painted.
- Use the resources already available in your community.
- Partner with a nearby school, university, or technical center.
 Many of them would be happy to turn the Little Free Libraries into a project for their students.
- Provide your partners with all of the necessary materials, unless they volunteer to provide the materials themselves.
 - Reach out to organizations like Habitat for Humanity or a local lumber company to ask for donations of recycled building materials.
 - Purchase any building materials and art supplies needed that have not been donated.
- Design, construction, and painting can be done by one single group or your library can give multiple groups the opportunity to be part of the process by dividing up responsibilities.
 Tip: Don't make them too big!



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3 INSTALLATION

- Rally help from the communities where the Little Free Libraries will be installed. Neighborhood associations, park staff clubs, and church staff are all great options depending on where the Little Free Library will be located.
- Stock your Little Free Libraries with books. These can be books that were donated to your library or weeded from your collection.
- Host a ribbon-cutting ceremony or other small event to celebrate the opening of the Little Free Library.
 Tip: Trust the experts, like local hardware store employees, when it comes to tools and techniques for installation.

4 MAINTENANCE

- Designate volunteers to check on the Little Free Library every one to two weeks. Volunteers should keep an eye on the physical condition of the Little Free Libraries and restock them as needed with books provided by the library.
- Use existing library volunteers or recruit new volunteers from the communities in which the Little Free Libraries are located. It never hurts to ask!
- Tip: Rotate books if they aren't being borrowed and keep a varied selection.

Register Your Little Free Library

https://littlefreelibrary.org

Register for an official charter sign and to place your Little Free Library on the global map. Visit the website for additional information.



www.suffolkpubliclibrary.com 757-514-7323

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